

# **Sending your weekly sheets in through E-mail**

## **Using a Smartphone**

1. Take a picture of the front and back of your match sheet using your smartphone device.
2. Open your Photo Gallery and select the picture(s) you took.
3. Select the option of sending these photos through E-mail.
4. Send the photos to [savannahdarts@gmail.com](mailto:savannahdarts@gmail.com) with a subject line that says “your Team Name / Team Number / Score - other Team Name / Team Number / Score, Week of Play Number”

## **Using a Scanner**

1. Scan your Match sheet, front and back, into your computer.
2. Open your E-mail and attach the scanned document(s) to your E-mail message.
3. Send the photos to [savannahdarts@gmail.com](mailto:savannahdarts@gmail.com) with a subject line that says “your Team Name / Team Number / Score - other Team Name / Team Number / Score, Week of Play Number”

## **Using a Digital Camera**

1. Take a picture of the front and back of your match sheet using your digital camera device.
2. Plug your camera into your computer.
3. Upload (copy) the picture(s) taken to your computer desktop.
4. Open your E-mail and attach the picture(s) to your E-mail message.
5. Send the photos to [savannahdarts@gmail.com](mailto:savannahdarts@gmail.com) with a subject line that says “your Team Name / Team Number / Score - other Team Name / Team Number / Score, Week of Play Number”